



Ambasciata d'Italia  
Islamabad

**LEGALIZATION REQUEST FORM**

I, the undersigned, being fully aware of the penalties in case of false declarations, as per art. 76 of Presidential Decree no. 445 of 28/12/2000

**1. APPLICANT (detail of the person mentioned on the documents / please specify if Italian citizen)**

SURNAME: .....NAME: .....

PLACE OF BIRTH: .....DATE OF BIRTH: .....

Valid passport Nr.....Issued by.....Citizenship: .....  
**(SPECIFY CLEARLY IF ITALIAN/PAKISTAN/BOTH /OTHER)**

DECLARES to be resident at the following address:

(Street name)\.....(Nr.) .....(Postal Code) .....City – Province –Country).....

Telephone: **00**.....**email** .....(indicate clearly to be contacted)

**2. PERSON FORMALLY AUTHORIZED BY THE APPLICANT**

SURNAME: .....NAME: .....

PLACE OF BIRTH: .....DATE OF BIRTH: .....

Valid passport Nr.....Issued by.....Citizenship: .....  
**(SPECIFY CLEARLY IF ITALIAN/PAKISTAN/BOTH /OTHER)**

DECLARES to be resident at the following address:

(Street name)\.....(Nr.) .....(City – Province –Country).....

Telephone: **00**.....**email** .....(indicate clearly to be contacted)

IT IS MANDATORY TO INDICATE THE REASON OF THE REQUEST AND THE ITALIAN AUTHORITY THAT SHALL RECEIVE THESE DOCUMENTS

ACTS OF CIVIL STATUS FOR

- APPLICATION FOR THE CITIZENSHIP.....
- BIRTH (N. 2 DOC.) .....
- MARRIAGE (N. 3 DOC) .....
- DEATH .....
- ACT OF DIVORCE (N. 2 DOC).....
- OTHER .....

By signing this form I authorize that my personal details can be treated as per General Data Regulation (EU) 2016/679.

Place and date \_\_\_\_\_

\_\_\_\_\_  
Signature of the declaring person

## INFORMATION FOR LEGALIZATION OF DOCUMENTS

### **MARRIAGE REGISTRATION: (3 DOCUMENTS MANDATORY)**

#### **1- Nikkah Nama / Act of Marriage**

- All columns should be filled in properly.
- In Column no. 3 and 6, age of the spouse should be written in format – day/month/year.
- Column no.21 MUST be filled in with correct answer.
- If any correction is needed, it should be done solely by Union Council Official with his stamp, signatures, date of correction, telephone number and CNIC number.

#### **2- Marriage Registration Certificate (MRC) : Issued by NADRA.**

#### **3- Family Registration Certificate (FRC) : Issued by NADRA**

### **ATTENTION**

**DIVORCE** – If the status of the spouse / spouses is divorced, the applicant must provide **Divorce Registration Certificate (NADRA)** and **Divorce effective certificate** duly signed by the Issuing authority (Union Council or Court).

**WIDOW / WIDOWER** – If the status of the groom or the bride is WIDOW / WIDOWER, the applicant must provide **Original Death Certificate** .

### **BIRTH DOCUMENTS**

**Child Registration Certificate** issued by NADRA, and **Birth Certificate**. All details must be clear and readable. Parents ID card numbers must be mentioned in the Birth Certificate. In case of married females, Birth Certificate should always be issued with father's name (never with husband's name). In case of a deceased parent, applicant should provide a copy of death certificate issued by NADRA.

### **DEATH CERTIFICATE (NADRA )**

ID Card number of the deceased person and his/her parents should be mentioned in the death certificate.

### **FAMILY REGISTRATION CERTIFICATE (NADRA )**

Complete presence of all the sons and parents, with complete details, is mandatory

### **POLICE CHARACTER**

Police character should be valid at least for 4 months at the time of submission of the document.

### **IMPORTANT NOTES**

- **Union Council Letter** In case of manually issued certificates/acts of civil status, it is possible to attach a declaration from the Secretary of Union Council duly attested with the stamp, signature and date.
- All documents must be original and recently attested by the Ministry of Foreign Affairs.
- All documents should be translated into Italian language by one of the translators known by the Embassy of Italy in Pakistan.
- Applicant should provide copy of supporting documents: i.e. copy of valid passport in possession, copy of identity card (Pakistani and Italian), copy of residence permit (permesso di soggiorno) etc. etc.
- Documents with incorrect or incomplete information will not be accepted: i.e. Name, Place of Birth, Date of Birth, ID Card Number should match in all documents and with the valid passport in possession. Marriage Registration dates should match in Nikah Nama, MRC etc
- In case of a late registration certificate of a married woman, the registration should have her maiden name

### **ATTENTION PLEASE**

**THE CONSULAR OFFICE WILL NOT ACCEPT INCOMPLETE, WRONG, FORGED OR DAMAGED DOCUMENTS**