

Italian Embassy - Colombo

	<u>Seaman Visa</u>	<i>yes</i>	<i>no</i>	<i>n/a</i>
1)	Application Form (completed visa application signed by the applicant)			
2)	Two recent passport size coloured photographs (full face on white background , one photo attached to application)			
3)	Current Passport and Previous passports (if any) <ul style="list-style-type: none"> • passport shall contain two blank pages • current passport shall be valid for a period of 90 days beyond the date of return to Sri Lanka • photocopy of passport bio-page 			
4)	Letter from Local shipping agency (Sri Lanka) – <ul style="list-style-type: none"> • explaining the embarkation details of the seaman , vessel, port of entry,arrival/departure etc • shipping agents license 			
5)	Letter from International shipping agency (Italy / Greece / Malta ..etc) <ul style="list-style-type: none"> • Confirmation letter should include vessel details, arrival departure times of vessel ... etc • The letter should be attested by the Harbour Master of the port of joining vessel • Copy should be faxed /emailed directly to the Embassy inadvance (fax: 0094-112-588622 – email: visti.ambcolombo@esteri.it) 			
6)	Travel Document – confirmed reservation issued by airline or travel agency			
7)	Crew Agreement – certified copy issued from shipping authority			
8)	CDC / Seaman book – original + photocopies			
9)	STCW Certificates – original + photocopies			
10)	Proof of Previous Travel - photocopies of visas issued in the last two years by Schengen countries, UK, Ireland, USA, Canada,Australia and New Zealand			

Note:

- The Embassy reserves the right to request further documentation at the interview if and when required
- All documents should be provided in original accompanied with a set of photocopies in A4 size
- Documents in Sinhalese, Tamil or any other language must be presented with an official English or Italian translation and certified by the Consular division Ministry of Foreign Affairs Colombo or in case of non-Sri Lankan nationals certified by the respective Embassy / High Commission / Consulate based in Colombo

Comments

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Please sign below that you have read and seen this checklist

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Applicant's Signature
Date/...../.....

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Submission Officer
Date/...../.....

1. REQUISITE DOCUMENTS FOR TRANSIT VISA

MANDATORY DOCUMENTS: Please show original document at the time of submission of application for verification.

1. Application Form Complete d visa application signed by the applicant.
2. Two recent passport size colored d photograph (white background d). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy.
4. A confirmed Air Ticket (original and photocopy).
5. Valid visa / Permit of Stay or equivalent document of destination country if required (Non Schengen).
6. A confirmed air ticket or reservation printout (original and photocopy).
7. Evidence of Financial Status during stay in transit
 - a. Foreign Exchange endorsed on passport.
 - b. International Credit card(s).
 - c. Others.
8. For Seamen joining ship a. Continuous Discharge Certificate (CDC). b. Letter from Shipping Agent. c. Letter from the Italian Shipping Agent, attested by the competent "Capitaneria di Porto" (Port Authority). PLEASE NOTE:

- ALL TYPES OF VISA REQUIRE INDIVIDUAL PASSPORTS ONLY. NO CHILDREN ON PARENTS PASSPORT.
- Photocopies are mandatory for all the original documents to be returned.