

Checklist

Temporary Visitor - **Visiting Relatives/ Acquaintances (friends)**

- Please check () the boxes in the left column for the documents to be submitted.
- For documents not submitted, please provide reasons in the right column (If non-applicability is obvious, "N/A" is acceptable).
- Please stack the documents in the order in which they appear on this checklist.
- Required documents underlined below have a designated form. Please see "Download Forms".
- Please note that once the required documents have been submitted, they will not be returned to the applicant, other than the original passport, and you may be asked to provide additional documents during the adjudication process.

Visa Applicant's Name

Submit	Required Documents	Reason for non-submission	For official use only
Prepared by visa applicant			
<input type="checkbox"/>	Valid Passport (Original)		
<input type="checkbox"/>	<u>Visa Application Form (Original)</u>		
<input type="checkbox"/>	A copy of Passport (Data page)		
<input type="checkbox"/>	Proof of Residency in Nigeria <small>*In the case of non-Nigerian nationals applying for a visa.</small>		
<input type="checkbox"/>	Flight Itinerary <small>*Tickets not required to be purchased when applying for visa.</small>		
<input type="checkbox"/>	Proof of Sufficient Funds (Bank statement is essential.)		
<input type="checkbox"/>	Letter of Sponsorship (Original)		
<input type="checkbox"/>	Certificate of Employment (Original)		
<input type="checkbox"/>	Proof of kinship or acquaintance		
Prepared by inviter/guarantor in Japan			
<input type="checkbox"/>	<u>Invitation Letter</u>		
<input type="checkbox"/>	Document explaining the reason for invitation <small>*The letter should also indicate in detail who will cover the travel expense.</small>		
<input type="checkbox"/>	<u>List of Visa Applicants</u> <small>*In the case there are two or more applicants.</small>		
<input type="checkbox"/>	<u>Travel Itinerary</u> in Japan <small>*In the case inviting organization cannot prepare itinerary, applicant must prepare it.</small>		
<input type="checkbox"/>	<u>Letter of Guarantee</u> <small>*In case the inviter covers travel expenses.</small>		
<input type="checkbox"/>	Proof of Sufficient Funds		
<input type="checkbox"/>	Certificate of Residence ("juminhyo")		
<input type="checkbox"/>	Residence Card (a photocopy of both side of the card) <small>*If the inviter is a foreign national.</small>		
Other supporting documents you consider necessary <small>*If any, please list them below</small>			
<input type="checkbox"/>			
<input type="checkbox"/>			

Note) Please attach this checklist to the bottom of your application documents.