List of supporting documents to be submitted by applicants for short stay visas in the United Arab Emirates

I. General requirements

1) Copy of flight ticket or flight reservation including return flight.
2) Verifiable evidence of sufficient means of subsistence during intended stay:
    a) Payslips;
    b) a valid international credit card accompanied by bank statements;
    c) bank account statements for the last three months; or
    d) a national form for proof of sponsorship and/or accommodation.
3) Proof of accommodation
    a) hotel reservation;
    b) proof of rental or ownership of real estate in the Member State of destination;
    c) confirmation of private accommodation, mentioning that the host will cover the accommodation costs;
    d) confirmation of accommodation by the company inviting the applicant, mentioning that the company will cover the accommodation costs.
4) Minors travelling without their parents/legal guardian: original authorisation signed by their parents/legal guardian in front of a visa officer or duly legalised and copy of passport(s) of parents/legal guardian.
5) Residence permit valid three months beyond the intended date of departure from the territory of the Member States or, for GCC citizens, a UAE-ID-card, valid for three months after the intended departure date from the territory of the Member States.
6) Employees: original letter from employer stating the applicant's employment status, position, length of contract and salary.
7) Self-employed persons: valid original trade licence.

II. Documents to be submitted relating to the purpose of the journey

1) Business

– Invitation letter from a company or an authority to attend a meeting, conference or event or other documents which shows the existence of trade relations or relations for work purposes (e.g. confirmed registrations for trade fairs or congresses).

2) Official delegation/mission

– Letter issued by the authority(-ies) concerned confirming identity of the applicant(s), purpose of the journey (meetings, consultations, negotiations or events held by intergovernmental organizations), period of intended stay and accommodation details.

3) Tourism

– Full travel itinerary.

4) Private visit: invitation letter signed by the host covering the period of the intended stay.

5) Medical treatment

– A document issued by the medical institution in the Member State of destination confirming that the applicant will receive medical care in that institution.

– Pre-payment or other proof of sufficient financial means to cover the medical treatment and related expenses, such as insurance coverage.

6) Study or training

– A certificate of enrolment at an educational establishment for the purposes of attending vocational or theoretical courses within the framework of basic and further training;

– Student cards or certificates of the courses to be attended.

7) Airport transit

– Valid visa for the country of next or final destination.

– Proof of the intention of carrying out the onward journey: copy of ticket or reservation of ticket for onward journey.”