

List of supporting documents to be presented by ALL visa applicants in Algeria for a short-stay visa (C-type visa)

ALL applicants must provide the following documentation:

1. *Passport:*

- The passport must be valid for at least 6 months following the expiry of the visa. The passport needs to have two completely empty opposing pages in the visa section of the passport.

2. *Means of Transport:*

- A valid return flight ticket, or
- A certificate of a reserved or pre-paid journey.

3. *Proof of Accommodation:*

- Hotel reservation or reservation for a similar establishment; or
- Documents proving the existence of a lease or a title deed in the applicant's name to a property situated in Malta; or
- Where a third-country national states that he/she shall stay at a person's home or in an institution, the applicant must present a written declaration (Declaration of Proof) by the host, vouching for his/her commitment to accommodate the third-country national. The Consulate will verify such declarations, where such checks are necessary; or
- Present a certificate in the form of a harmonised form, which must be filled in by the host/institution and stamped by the competent authority in Malta (according to the provisions laid down in its national legislation), vouching for the host's commitment to accommodate the third-country national.

4. *Travel Insurance:*

- In support of an application for a short-term visa, applicants must show that they are in possession of adequate and valid individual or group Travel Medical Insurance, which covers any expenses which might arise in connection with repatriation for medical reasons, urgent medical attention and/or emergency hospital treatment. The insurance must be valid throughout the Schengen Member States and should cover the entire period of the person's stay. The minimum coverage is €30,000.

5. *Proof of Means of Subsistence:*

- An original, stamped bank account statement covering at least the past 6 months; and
- Payslips for the past three months, applicable for persons who are employed;
- Assumption of expenses by the inviting entity; or
- Payment of expenses by a sponsor, with proof of the sponsor's financial means, including an original, stamped bank account statement covering at least the past 6 months, and a CNAS or CASNOS affiliation certificate of the sponsor, as well as a signed letter by the sponsor defining the relationship with the applicant and specifying which expenses will the sponsor bear; or
- Proof of financial resources available during the stay, such as an international debit or credit card or travellers cheques.

6. Proof of socio-economic status and related occupation / activity:

Employees:

- Certificate of employment or recent employment contract;
- Certificate of CNAS affiliation;
- Leave certificate;
- In the case of employees employed by a private entity, a copy of the commercial register of the employer is required.

Tradespeople and Self-Employed Persons:

- Proof of registration in the trade register;
- CASNOS affiliation and update certificate;
- Tax Return
- C20 Form indicating the turnover and balance sheet for the previous year.

Farmers:

- Proof of status;
- CASNOS affiliation and update certificate;
- Farmers Card;
- Last annual income statement.

Other professions organized in a professional organization/association:

- Certificate from the professional order;
- CASNOS affiliation and update certificate.

Notaries:

- Installation decree;
- CASNOS affiliation and update certificate.

Academics:

- Certificate of function issued by the higher education establishment;
- Certificate of affiliation to CNAS.

Journalists:

- Employment certificate issued by the press organization or broadcasting company;
- Certificate of affiliation to CNAS.

Members of Government, Parliament, or the Constitutional Council:

- Note Verbale issued by the Ministry of Foreign Affairs;
- Certificate of function

Civil Servants and Senior Officials:

- Certificate of function issued by the competent administration.
- Certificate of affiliation to CNAS.

Algerian Military Officers:

- Certificate of function issued by the Ministry of National Defense (DREC).
- Certificate of affiliation to CNAS.

Staff of the European Union Delegation or of a Diplomatic or Consular Mission of an EU Member State:

- Certificate of function issued by the Head of the competent Mission.
- Certificate of affiliation to CNAS.

Retirees:

- Certificate of receipt of a retirement pension.
- Certificate of CNAS affiliation

Students or Minors:

- Proof of parents'/guardians' social or professional situation;
- Proof of parents'/guardians' financial means;
- School certificate.

- Certificate of CNAS affiliation, in the case of University students

Unemployed Persons:

- Proof of an adequate socio-economic situation (e.g. marriage certificate, family record book, documents pertaining to real-estate ownership, certificate of receipt of a survivor's pension, certificate of financial support, or any other document attesting to the socio-economic situation of the applicant).

7. Proof of family status in Algeria:

- Family civil status record, or
- Individual civil status record if the applicant is not married.

8. Minors:

- If the minor is travelling alone or with only one parent, the written and notarized consent of both parents and/or legal guardians is required;

- A copy of the passport (biometric page) or the Identity Card of the parent(s)/legal guardian(s) who will not be accompanying the minor;
- Death certificate in the cases where one of the parents is deceased.

9. Documents to be provided by non-Algerian residents in Algeria:

- Algerian residence permit, valid for at least three months after the end of the intended travel;
- If the expiry of the Algerian residence permit is less than three months after the end of the intended travel, the applicant must provide an official document from the competent Algerian authority proving that the renewal of the residency permit has been approved.

Additional documentation to be provided:

Family/friends Visit:

- Signed invitation from the inviting person(s);
- Proof of family relationship, if applicable.

Business Purposes:

- Letter of invitation, including contact details, from the inviting entity, and specifying whether inviting entity will be sponsoring applicant's flights, accommodation, say-to-day expenses, etc.;
- Proof of professional relationship between the inviting entity and the applicant.

Study Purposes:

- Valid certificate of registration and admission to the educational institute;
- Proof of payment, via bank transfer, of the intended studies., and receipt of payment by the educational institute.

Travel for Cultural, Sports, Research, Training purposes:

- Invitation letter with contact details by the organizer in Malta indicating the full name and passport number of the applicant; a detailed explanation of the purpose of the intended stay in Malta; the duration of the intended stay; information on the financing of the applicant's expenses for the duration of the intended stay.
- An official letter from the pertinent Algerian entity indicating the full name and passport number of the applicant; a detailed explanation of the purpose of the intended stay in Malta; the duration of the intended stay; information on the financing of the applicant's expenses for the duration of the intended stay.

Travel for Official Purposes:

- Note Verbale or Mission letter indicating the full name and passport number of the applicant; an explanation of the purpose of the intended stay in Malta; the duration of the intended stay; information on the financing of the applicant's expenses for the duration of the intended stay.

Applicants should note that:

- The submission of all the required documentation listed above does not mean that a visa shall be automatically granted;
- Missing or fake documentation provided by the applicant may result in the refusal of the visa application;
- The Consulate reserves the right to request further documentation from the applicant as it deems necessary.