



Schengen Short Stay Visa Requirements

Business Visa

General rules:

- The application form and all documents (original + copy) are to be submitted in person.
- Applications will be refused by the Embassy if accompanied by forged documents and will be also reported to other EU Embassies in Egypt.
- The visa fee will not be refunded in case of refusal or withdrawal

How to apply:

Prior to submission of a visa application, an appointment has to be fixed with our external service provider (VFS Global) at one of their centres in Cairo and Alexandria. This can only be done online through the VFS website: <https://visa.vfsglobal.com/egy/en/mlt>

Visa requirements:

Visa Application Form	<ul style="list-style-type: none">• Must be filled in English only.• Must be submitted in person together with the supporting documents
Original Passport	<ul style="list-style-type: none">• Issued within the last ten years• Contains at least two blank pages• Passport valid for at least 3 months after return from the planned trip.
One biometric photo	<ul style="list-style-type: none">• White background• Not older than six months.
Travel Insurance	<ul style="list-style-type: none">• This must cover the whole duration of stay• For Egyptians, the Aman Travel Insurance sticker must be affixed on the Egyptian passport
Round trip flight booking	<ul style="list-style-type: none">• Must cover the entire trip, including internal flights within the Schengen Area.• There must be not less than 14 working days between the submission day and the day of travel, to allow time for visa processing.



Proof of accommodation	<ul style="list-style-type: none">• In case of a hotel reservation, the duration of the reservation must match the flight booking.
Original bank account statement	<ul style="list-style-type: none">• With an official bank stamp and signature• Showing activity over the last 6 months.• The bank statement should be dated maximum 15 days before the date of submission.
“Kid Aely” (Family Register)	<ul style="list-style-type: none">• In the case of married applicants, “Kid Aely” (Family Register) is required.• In the case of non-married applicants, “Kid Fardy” (Individual Register) is required.• In the case of minors, “Kid Aely” (Family Register) of the father is required, clearly indicating the name of the said minor on the document.
Official invitation from the inviting company	<ul style="list-style-type: none">• Official company paper, stamped and signed• Containing the following information:<ul style="list-style-type: none">- the full address and contact persons of the company- nature of the business- name and position of the person signing- purpose and duration of the visit- person or entity who will bear the applicant’s travel and living costs
Official statement from the sending company	<ul style="list-style-type: none">• Official company paper, stamped and signed• Containing the following information:<ul style="list-style-type: none">- the full address and contact persons of the company- name and position of the person signing- applicant’s name, position, salary and duration of employment- purpose of visit- characteristics of applicant’s work contract- person or entity who will bear the applicant’s travel and living costs
For sending company	<ul style="list-style-type: none">• Original commercial registry• Tax card



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<i>For first time travellers to Schengen Area / In case of lost passport</i>	<ul style="list-style-type: none">• “Mogamma” / Movement Certificate (the expiry of the certificate is 3 months)• Only applicable to 18 years and older
<i>For foreigners residing in Egypt</i>	<ul style="list-style-type: none">• The residence permit must hold non-touristic purpose• The residence permit must be valid for at least 3 months from the return date of the planned trip