



## Checklist for a visa application

### Airport transit

Name: \_\_\_\_\_

Nationality: \_\_\_\_\_

- > Applications should be submitted in person and the following documents must be submitted:
- > For every document, you must provide the original and one copy.
- > The documents are to be presented in (or translated to) Dutch, English, French or Spanish.

#### 1. Application

1.1 A completed and signed Schengen visa application form.  Yes  No Remarks | \_\_\_\_\_

#### 2. Documents

2.1 A passport or other travel document.  Yes  No Remarks | \_\_\_\_\_

**Please note:**

- > Your passport or travel document must be valid for at least 3 months from the date on which you leave the Schengen area.
- > Your passport or travel document must have at least 2 empty visa pages.
- > Your passport or travel document cannot have been issued more than 10 years ago.

> And a copy of:

2.2 The personal details page.  Yes  No Remarks | \_\_\_\_\_

2.3 Previously issued visas and a copy of all entry/exit stamps.  Yes  No Remarks | \_\_\_\_\_

2.4 The personal details page of any previous passport and its visas.  Yes  No Remarks | \_\_\_\_\_

2.5 An extract of the minor's birth certificate.  Yes  No Remarks | \_\_\_\_\_

