



## Checklist Visit to Family/Friends in Suriname

- For every document, you must provide the original and one photocopy.
- The documents must be supplied in Dutch, English, French or Spanish (or translated to one of these languages).
- Applications must be submitted in person and you must bring the following documents with you.

### 1. Application

- 1.1. A complete and signed Schengen visa application form.
- Yes
  - No
  - Remarks

### 2. Documents

- 2.1. A passport or other travel document.
- Yes
  - No
  - Remarks
- 2.2. A photocopy of the personal details page.
- Yes
  - No
  - Remarks
- 2.3. Previously issued visas and all entry and exit stamps.
- Yes
  - No
  - Remarks
- 2.4. The personal details pages of the previous passports and the visas in those passports.
- Yes
  - No
  - Remarks

**Is the application for a Schengen visa for a minor who will be travelling alone or with only 1 parent?**

**Please submit the following documents:**

- 2.5. An extract of the minor's birth certificate.
- Yes
  - No
  - Remarks
- 2.6. The parents' identity documents bearing their signatures.
- Yes
  - No
  - Remarks
- 2.7. A declaration of consent from each parent, stating that the minor has permission to travel.
- Yes
  - No
  - Remarks
- 2.8. If relevant: a court judgment stating which parent has been granted parental responsibility for the minor.
- Yes
  - No
  - Remarks
- 2.9. If relevant: a declaration from the minor's school consenting to his/her absence.
- Yes
  - No
  - Remarks

### **3. Proof of legal residence**

- 3.1. Proof of legal residence in the country you are applying from, e.g. a passport, a visa or a residence permit. Residence permits must be valid for at least 3 months from the date on which you will leave the Schengen area.
- Yes
  - No
  - Remarks
- 3.2. Work permit (if applicable)
- Yes
  - No
  - Remarks

## 4. Photo

- 4.1. A photo that meets Dutch requirements. The photo must have been taken within the last 6 months and be a true likeness of you. See: [Photo specification guidelines 2020 - Criteria for accepting passport photos in Dutch travel documents | Publication | Government.nl](#)
- Yes
  - No
  - Remarks

## 5. Proof of travel

Please note: we recommend that you make travel reservations you can cancel.

- 5.1. Travel itinerary (travel reservations in your name to and from the Schengen area. Not a ticket.)
- Yes
  - No
  - Remarks
- 5.2. A completed proof of sponsorship and/or private accommodation form, signed by your host, i.e. the person you intend to visit. Your host must then submit this form to the Dutch municipality where they are registered.
- Yes
  - No
  - Remarks

### **If your host is paying for your visit:**

- 5.3. A photocopy of your host's employment contract, valid for at least 12 months from the date of the visa application.
- Yes
  - No
  - Remarks

### **If you are paying for your visit yourself:**

- 5.4. Your 3 most recent bank statements or payslips.  
If relevant: proof of the nature of your relationship with the person you intend to visit, e.g. a birth or marriage certificate or certificate of registered partnership.
- Yes
  - No
  - Remarks

5.5. Documents proving that you will return to your country of residence after your trip.

For example:

- An employment contract, a declaration from your employer or other documentation proving you are employed in your country of origin.
- A document proving you are in education or training in your country of origin.
- A document proving your children attend school in your country of origin.
- A document proving you have a home or other immovable property in your country of origin.
- A document proving you are a caregiver in your country of origin.
  - Yes
  - No
  - Remarks

5.6. In the case of an urgent travel purpose, documents that substantiate this:

For example for the attending a funeral a copy of the death certificate.

- Yes
- No
- Remarks

## 6. Proof of medical cover

**An official document from your insurer proving that:**

6.1. The insurance policy has been taken out in your name.

- Yes
- No
- Remarks

6.2. Your insurance is valid throughout the Schengen area and for the duration of your visit.

- Yes
- No
- Remarks

6.3. At least €30,000 of medical costs are covered, including hospital care, emergency treatment and repatriation (including in the event of death). If your insurer will not provide an official document of this nature, you should take out travel insurance with appropriate medical cover for this trip with an insurer that does.

- Yes
- No
- Remarks

## 7. Visa

7.1. A visa, residence permit or passport which gives entry to your final destination after your trip to the Schengen area.

- Yes
- No
- Remarks

## 8. Payment

8.1. Payment of the visa fee at the moment of application.

- Yes
- No
- Remarks

Please be aware of the following:

- You will not have your passport while your visa application is being processed.
- If you do not submit the documents listed above, your application may be rejected.
- The competent authorities may request additional supporting documents.
- Visa fees are not refundable, even if your application is rejected.