

DOCUMENT CHECKLIST SCHENGEN VISA TO NORWAY

The documents must be provided in:

- A4 format only. No staples or pins
- If not specified otherwise, copies are accepted. No supporting documents will be returned.

Print out this list, tick off the boxes in the **left column** and sign. Submit the documents in the following order:

I. GENERAL REQUIREMENTS

	Original passport issued in the last 10 years and valid for min. 3 months after the intended travel & containing at least two blank pages. For minors – please note that passport picture age and applicant age today must not be older than it is possible to make a positive ID control	
	Copy of ID-page and all used pages in current passport	
	Copy of internal passport (issued at age 14) including pages for biodata, foreign passport(s) issued, marital status and registration in Russia	
	One photo no older than six months, not edited (requirements)	
	A signed print out of the Harmonised application form from the UDI online application portal	
	Travel medical insurance valid for the entire trip and the entire Schengen area, with coverage of at least EUR 30,000 – see approved list	
	Proof of funds to cover the expenses of the trip (bank statements, salary slips/pension from the last three months, last tax receipt or similar). See detailed information here: Information to Russian citizens - UDI and/or your reference can fill in a form to sponsor your stay	
	Confirmation of accommodation for the entire trip (hotel reservations, rentals or accommodation provided by your host/reference person)	
	Proof of ties to your country of residence, if applicable. Examples: <ul style="list-style-type: none"> - Close family relations, such as marriage, children etc. - Occupation, such as proof of employment. If self-employed: Proof of business registration, latest income tax return or/and business financial statement, contracts or similar. - Studies, proof of enrolment in school or university or a student ID. - Financial commitments, such as ownership of property and savings. 	

	<p>MINORS UNDER 18 YEARS</p> <ul style="list-style-type: none"> - Copy of the minor's birth certificate - Copies of both parents' identity documents with their signatures - Proof of custody/consent <ul style="list-style-type: none"> o If the parent/guardian you are travelling with has single custody: certificate of single custody (court decision or similar). o If you are travelling alone or with only one parent: legalized letter of consent, dated and signed by both parents/the parent not travelling. o Copy of valid Schengen visa of the parent(s) travelling with the minor for whom a visa is not applied for at the same time as the parent. 	
	<p>NON-RUSSIAN NATIONALS</p> <p>Proof of residence in the Russian Federation valid three months beyond the intended date of departure from Schengen, or document proving that the applicant has applied for a renewal of proof of legal residence.</p> <p>If not a resident, proof of legal presence in the Russian Federation and justification for submitting visa application in the Russian Federation instead of the country of residence.</p>	
	<p>OPTIONAL</p> <p>If you want another person to represent you during the case process, you must give the person a power of attorney</p> <p>If you are applying for a long-term visa with multiple entries, we recommend that you submit your previous visas with entry/exit stamps</p>	

II. DOCUMENTS DEPENDING ON PURPOSE OF VISIT

	<p>A) FAMILY/FRIEND/ROMANTIC VISITS</p> <p>Invitation letter in Norwegian or English signed by your host in Norway (reference person), stating the purpose of the visit, who you will visit, length and plans.</p> <p>Proof of relationship (birth-/marriage certificate, proof of co-habitation etc.)</p> <p>Boyfriend/girlfriend visits: Documentation of the time spent together. E.g. copy of the reference's passport including visas and entry/exit stamps.</p>	
	<p>B) BUSINESS/CULTURAL/SPORTS/STUDY/SCIENTIFIC/ORGANIZATIONAL VISITS/OFFICIAL VISITS</p> <p>Certificate from your employer/company/organization/school in your home country, and an invitation in Norwegian or English from your host in Norway, introducing:</p> <ol style="list-style-type: none"> 1. You, your role and length of service 2. The place and duration of the trip, the purpose and need to travel (meetings, conference, fairs, sports events, concerts, study trip etc.) 3. The activities to be undertaken by you during the stay, and program for the visit, if applicable 4. Short company profiles including contact details (registration number, contact person, e-mail, phone), as well as information on who will guarantee the travel expenses and who will bear the living costs. 	

	<p>C) TOURIST VISITS</p> <p>Your detailed day-to-day itinerary in Norwegian or English including travel dates, means of transport, activities, places you intend to visit in Norway (and Schengen), tourist attractions and special events, if any.</p> <p>If group tours: Confirmation of the tour package and payments. Contact information of the travel agent and list of participants.</p>	
	<p>D) DRIVERS</p> <p>Written request from the Russian national association of carriers (ASMAP or RAS) or the national association of carriers of the Member State stating the purpose, duration and frequency of trips.</p>	

Applicant's remarks	<p><i>I have been made aware of the general processing time, including the additional courier lead times.</i></p> <p><i>I have been informed that all required documents must be submitted, otherwise the application may be rejected.</i></p> <p>Date: _____ Signature_____</p>
VFS' remarks:	<p>VFS center: _____ Date: _____ Signature_____</p>