

HORT STAY- Norway
Tourism or Family/Friend Visit
Preview of required documentation

- 1) **Passport & Residence Permit:**
 - Valid signed passport, valid for at least 3 months upon return from Schengen states (containing 2 blank visa pages). If your passport is older than 10 years, please apply for a new passport.
 - Copy of passport (holder page, signature page and all previous Schengen visas issued in the last 2 years).
 - A United Kingdom residence permit (Original + photocopy), valid for at least one month the intended departure from the territory of the Member States.

- 2) **Application form & Photograph:**
 - Fully completed and signed application form along with cover letter and UDI payment receipt. Please fill in and sign the form before attending your appointment. No handwritten form will be accepted, you can only fill your form online at the UDI website. In case of a minor, the form needs to be signed by both parents/legal guardians.
 - Your details (name, signature etc.) must be filled exactly as they appear in your passport.
 - One recent colour photograph (not older than 6 months) passport-size, with white or off-white background (meeting all photo requirements mentioned on the website)

- 3) **Evidence of occupation/student status:**

Any letter mentioned below must be hand-signed, less than 1 month old, addressed to the Norwegian embassy and on a letter headed paper to be acceptable.

 - **If employed:**
 - a) Recent, official and signed letter from their employer with name, date of issue, address, contact details, position of signatory and registration number in the United Kingdom. The position and salary of the employee should also be indicated.
 - b) Pay slips for the last three months.
 - **If self-employed:**
 - a) Recent, official and signed letter from an accountant, banker or solicitor with name, date of issue, address, contact details, position of signatory and registration number in the United Kingdom, stating the nature of the self-employment or business ownership in the United Kingdom. The letter must also state the annual salary drawn from the company.
 - b) Self-assessment form edited by revenue and customs authorities.
 - **If receiving benefits:** original, recent letter, which must be obtained from the local Jobcentre or DWP and a copy.
 - **If student:** Recent, official and signed letter from school, college or university in the United Kingdom stating date of issue, name of the applicant, type of studies, number of lessons (hours) per week and attendance record.
 - **If none of the above:** a dated and signed cover letter explaining the applicant's financial situation must be provided

- 4) **Evidence of sufficient funds:**

Nominative United Kingdom bank account statements covering at least the last three months and showing the balance, including name and address of account holder.

Credit card account statement indicating the cardholder's name and address. The statement must contain information on the monthly limit or the spending cap.

Traveller cheques can also be accepted.

If the applicant is financially supported by:

 - His/her spouse:
 - a) A marriage certificate
 - b) The spouse's bank account statement (see above)
 - c) A statement of will to support the spouse.
 - Her/his parent(s):
 - a) Proof of family relationship, e.g. birth certificate
 - b) The parent's bank account statement (see above)
 - c) A statement of will to support the applicant.

- 5) **Tickets: (Flights, Coach, train or ferry):**

All documents provided regarding your transportation must mention the name of all travellers.

 - Proof of reserved return ticket to the United Kingdom / other travel bookings/itinerary, or proof of onward travel (if not returning to the United Kingdom) such as authorisation of entry into the country of destination, confirmed overseas ticket, proof of sufficient means to cover such costs.
 - When travelling by car, please provide driver's driving license, car registration, car insurance and bookings/itinerary (ferry or Eurotunnel) showing the car's registration number and passenger's names.
 - If travelling through more Schengen countries, all evidence of transportation between countries needs to be provided.

- 6) **Accommodation:**
 - Confirmed hotel reservation that must mention the name of the traveller. If your accommodation is booked by someone else then a joint travel confirmation letter, signed and dated by the person whose name is on the reservation, must also be provided along with a copy of that same person's passport/ID card and passport signature page.
 - If invited, you must provide signed and dated invitation letter by the host in Norway along with inviting person's passport copy or Norwegian ID + host's permit of stay in Norway, if host is non-EU citizen. If sponsored by the host then you must provide **Original Guarantee Form** in addition to the invitation letter.

- 7) **Travel insurance:**
 - Travel insurance certificate issued in UK– clearly showing the applicant's name - has to be valid throughout the complete territory of the Schengen Area and must cover the entire period of the applicant's intended stay in the Schengen Area; minimum coverage for medical emergency and repatriation must be 30.000 €.

- 8) **Minors (children below 18 years)**

a) Birth certificate; and

For minors travelling alone or with only one parent (exceptions are made if one parent has the sole custody or residence order residence order for the child.

b) Original passports of both parents, or certified copy of the biodata page of the passports;

c) Proof of consent of parental authority or legal guardian; and

d) British school certificate.

In the case of sole custody, the following documents must be submitted:

e) Birth certificate mentioning one parent.

f) Death certificate of absent parent; or

g) Court ruling.

Please ensure that all the documents are in the same order as per the checklist prior to attending your appointment.

Important notes:

- Please refer to the website for detailed information on documentation required. All of the above documents are basic documents. The Embassy may request additional documents.
- You need to have photocopies of all original documents that you will present at your appointment, as original documents are not sent to the embassy unless otherwise specified on the website.