

LIST OF DOCUMENTS REQUIRED TO OBTAIN A SCHENGEN VISA FOR DRIVERS

- **Visa application form with photo glued**, filled with Latin letters and signed by the applicant. If you are traveling with a minor, who is inscribed in the passport of a parent or legal guardian a separate completed application should be submitted. Minor will have pasted separate visa in the passport of the parent or legal guardian. The minor's application form should be signed by a parent / guardian.
- **One color photo** 3,5 x 4,5 cm on a white background and of very good quality.
- **Foreign passport and a copy of the first page**. Passport must be signed and must be valid at least 3 months beyond the planned date of return from the Schengen territory. Validity of the passport cannot be more than 10 years. Passport with extended period will not be accepted. Passport must have at least two blank pages (for visas). In case there are other valid passports it is necessary to put them to the visa application (the original and a copy).
- **National passport** (original), copies of the first page and registration, page with marital status if any stamps and page with stamp of issued second valid foreign passport if applicable.
- **Medical insurance** for a minimum coverage of 30000 euro, valid in all countries of the Schengen area (original and photocopy). In the case of a single-entry visa the policy should cover the whole period of validity of visa and all scheduled days. In the case of a multiple-entry visa - policy should cover the period of the first entry.
- **Documents confirming financial means**, available to the applicant in order to cover the costs of the trip, for example, bank accounts, credit cards (credit card and a copy of an extract from an ATM), certificate of employment specifying position and salary level or form of PIT 2, signed traveller's checks, pension certificate (original and copy). Sponsorship letter, financial guarantees and a copy of sponsor's passport if the applicant pays for travel non-self. Validity of all financial documents is maximum 1 month.
- **Letter from the employer**, confirming the employment in the company, requesting the visa for transportation when the primary purpose is Poland. This letter must contain all the details of the Russian transport company as well as Polish partner (primary), detailed information relating to the purpose of travel, period of stay and the number of entries, and must be signed by an authorized person stating his/her positions;
- **Driver's licenses** (original and copy);
- **Certificate of registration of the vehicle** (original and copy);
- **The license for the international transportations** (certificate of admission to international traffic) - original and copy;
- **Current list of all drivers**, working for your employer. This list shall be drawn up on a company letterhead with the seal and signature of the employer;
In case of applying for another visa - the complete set of documents CMR and T.I.R., as well as the customs declarations related to them for the period of validity of the last visa.
- **Current list of road transport vehicles;**
Attention! Drivers who are full members of the ASSOCIATION, provide only an official letter from ASMAP, requesting visa application, and copies of the documents under which the letter was issued
- **Persons who are not citizens of the Russian Federation shall additionally submit:**
Russian visa (which gives the right to return to the Russian Federation) or a residence permit, residence registration, valid after the planned return to the Russian Federation at least for 3 months. Exceptions are the citizens of Belarus.
- All applicants from 12 years and older should come personally for submission to provide the fingerprints. Next biometric date capture should be in 59 months.
In case you don't have any possibility to submit documents in person, you should receive a written agreement from Consulate General for exemption from personal appearance and attach it to other documents. Submission of documents by approved representative is allowed only for those who had already provided fingerprints for Schengen visa.
- **Usually the list of above mentioned documents is enough to apply for a visa, but the**

Consul may request any additional documents or to invite the applicant for interview.

- **Filing false documents and submission of false information may result in a ban on entry to the Schengen countries.**
- **You can submit documents for a visa no earlier than 3 months before the planned visit.**
- **You cannot have two valid Schengen visas.**

The Schengen visa does not guarantee entry into the Schengen territory. Each time a decision on admission is taken by the Border Guard Service.