

LIST OF DOCUMENTS REQUIRED TO OBTAIN A NATIONAL VISA FOR WORK

Visa application form with photo glued, filled out in Polish or in Russian with Latin letters and signed by the applicant. Attention! Name, surname, place of birth and the name of the inviting Organization must be filled with Latin letters.

Two photos in color 35 mm x 45 mm with white background taken within last 6 months.

Travel document (original + copy) valid for at least three months after the expiry of the requested visa, containing at least two blank pages for visas and issued within the previous ten years. In case you have additional valid travel passport (any citizenship) you have to provide it along with your application as well. The application cannot be accepted without original of such document. Passport with extended period of validity will not be accepted.

National passport (internal passport) (original + copies of the first page and registration, page with marital status if any stamps and page with stamp of issued second valid foreign passport if applicable. Minors under 14 submit documents under the Birth Certificate. Also copy of parent's national passport should be attached.

Travel medical insurance covering all the period of intended stay, valid for all Schengen States and covering any expenses which might arise in connection with repatriation for medical reasons, urgency medical attention, emergency hospital treatment or death during the stay. The minimum coverage must be €30.000.

Work permission in the territory of Poland issued by authorized authority (oświadczenie, zaświadczenie, zezwolenie).

In cases of minors: Copy and original of the birth certificate. Consent of the parental authority or legal guardian should be required only if the minor travels alone. Copy of the valid Schengen visa of the parent(s) travelling with the minor for whom visa is not applied at the same time with minor.

In cases of third-country nationals, proof of legal residence in the Russian Federation in line with federal legislation (e.g. residence permit, long-term visa or FMS registration), valid for at least three months after the planned return from the Schengen area or a document proving that the applicant has applied for a renewal of proof of legal residence. If not resident, proof of legal presence in the Russian Federation and justification for submitting visa application in the Russian Federation instead of the country of residence.