

(DHA-947) Form 18



**DEPARTMENT OF HOME AFFAIRS
REPUBLIC OF SOUTH AFRICA**

**APPLICATION FOR PERMANENT RESIDENCE PERMIT
[Section 25(2); Regulation 23(1)]**

IMPORTANT

I, _____ (surname and name of main applicant), _____ (passport number) declare that I understand that:

1. This application form and supporting documents must be submitted in person.
2. If my spouse and/or dependent children over the age of 16 years form part of the application, they will accompany me when submitting the application for the purpose of providing their biometrics.
3. An application for permanent residence status does not grant me such status. I and all my family members will continue to renew our temporary residence visas until the outcome of the permanent residence application has been received.
4. All the documents in support of my application must be originals or copies authenticated by the issuing authority in the country of origin.
5. I am obliged to inform the Department of any change of address, or change in information or circumstances that could influence the outcome of the application, whilst the application is being processed.

Signature

Date

FOR OFFICIAL USE ONLY

REFERENCE NO.:

LIST OF APPLICANTS

Surname	First name(s)	Date of birth	Gender	Relationship	Applicable section of Act	Reference number

Application processed by (*first name and surname of official*)

Decision

Application *approved/rejected.

If rejected, reason(s) for decision:

.....

In the case of conditional approval, state conditions:

.....

Signature:

Date:

Rank:

Office:

Official stamp

Details of principal applicant:

Title: Surname:

First name:

Maiden name:

Any other former surnames:

Date of birth: Year

--	--	--	--

 Month

--	--

 Day

--	--

Country of birth: Nationality at birth:

Present nationality:

Passport no.: Expiry date:

Issuing authority of passport:

Marital status:

Never married	Married	Permanent spousal relationship	Divorced	Widowed	Legally separated
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Type of marriage or spousal relationship:

Civil marriage	Customary marriage	Religious marriage	Permanent heterosexual relationship	Permanent homosexual relationship
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Date and place of conclusion of marriage or spousal relationship:

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Details of **previous** marriage(s) or permanent spousal relationship(s) (if any):

- Date and place of marriage/conclusion of spousal relationship:

.....

- Date and place of *divorce/separation:

.....

*Details about any parental rights and responsibilities (including maintenance obligations) in respect of children born from such marriage(s)/permanent spousal relationship(s), including legally adopted children:

.....

Present residential address:

.....

Since	Year	Month	Day

Postal Address:

Suburb: City: Code:

Tel No: (Home) (Work)

Cellphone:

E-mail address:

Occupation:

Type of temporary residence visa held (if applicable):

Valid until: Issuing office:

Details of principal applicant's parents:

Father:

Surname:

First name:

Date of birth:

Place of birth: Country:

Mother:

Surname:

First name:

Maiden name:

Date of birth: Place of birth:

Country: Nationality at birth:.....

Details of applicant's spouse:

Title: Surname:

First name:

Maiden name:

Any other former surname(s):

Date of birth: Year					Month			Day		
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Country of birth: Nationality at birth:

Present nationality:

Passport no.: Expiry date:

Issuing authority of passport:

Details of previous marriage(s) or permanent spousal relationship(s) (if any):

- Date and place of marriage/conclusion of spousal relationship:
.....
- Date and place of *divorce/separation:

Details about any custody or maintenance obligations in respect of children born from such *marriage(s)/permanent spousal relationship(s), including legally adopted children:

.....
.....
.....

Present residential address:

.....
.....
.....

Occupation:

.....

Type of temporary residence visa held (if applicable):

.....

Valid until: Issuing office:

Details of spouse's parents:**Father:**

Surname:

First name(s):

Date of birth: Place of birth:

Country: Nationality at birth:

Present nationality.....

Mother:

Surname:

First name(s):

Date of birth:

Place of birth:

Country: Nationality at birth:

Present nationality.....

Details of biological-, step- and adopted children not included in the application:

Surname	First name	Date of birth	Gender	Nationality

Details of relatives or friends resident in South Africa:

Surname	First name	Relationship	Identity number / Permanent or Temporary residence permit number	Residential Address	Telephone number

Employment record of principal applicant (to cover full period of employment):

Name of employer	Address	From (date)	To (date)	Nature of work

Occupation to be followed in the Republic—

- by principal applicant:.....; and
- by spouse:

Amount of funds to be transferred to the Republic—

- by principal applicant:
.....; and
- by spouse:

Details of pension or private income—

- of principal applicant:

.....; and

- of spouse:

Details of any other assets (e.g. property, investments, etc.)—

- of principal applicant:

.....; and

- of spouse:

Details of any family members remaining in your country of origin (spouse, children, parents, sisters, brothers):

Surname & First Name(s)	Address	Relationship

Full details of previous and current residential addresses (since 18th birthday or for the last ten years):

Principal applicant:

From (month and year)	To (month and year)	Number and street name	City / Town	Country

Spouse:

From (month and year)	To (month and year)	Number and street name	City / Town	Country

Details regarding applicant and (if applicable) spouse and children:

The following questions relate to you (the applicant), as well as to your spouse and children (if any), and must be answered "YES" or "NO".

Have you or any of the persons concerned ever been—

- convicted of a criminal offence, even if such conviction is no longer on record against you or the persons concerned?
- declared insolvent? If yes, have you been rehabilitated?.....
- the subject of a civil action, including failure to fulfil child maintenance obligations?
- Is there a civil or criminal enquiry pending against you or any of the persons concerned?
- Have you or any of the persons concerned ever been refused entry into or been removed or deported from the Republic? If so, provide details:

N.B. If the answer to any of the above questions is "YES", provide full details below.

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General information:

Postal address and telephone number where you could be contacted in the Republic:

.....

If your spouse is a South African citizen or permanent resident, please provide his/her employment details:

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Note: Any incorrect or misleading information or false documents furnished in support of this application may result in the application being refused or, if the permanent residence permit has already been issued, that permit being withdrawn.

*I/We, the undersigned, declare that—

- the photograph(s) submitted in support of this application *is/are a true reflection of the person(s) whose name(s) appear on the reverse side thereof;
- the details reflected in this application, as well as the documents submitted in support of this application, are true and correct; and
- it is *my/our intention to permanently reside in the Republic.

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Signature of applicant

.....
Date

(Parent(s) or legal guardian if main applicant is a minor child)

.....

Signature of spouse

.....
Date

**ONE PASSPORT PHOTOGRAPH IN RESPECT OF EACH PARTY TO THE
APPLICATION**

FOR OFFICIAL USE

Supporting documents required for all categories of applicants:

Document(s) to be submitted	Person(s) to submit document	Explanatory notes
Passport photograph.	All applicants.	A recent, passport-type, full face photograph.
Valid passport	All applicants.	Certified copies are acceptable.
Unabridged birth certificate, or extract from birth record.	All applicants.	Only original documents or authenticated copies thereof are acceptable.
Change of name or gender document (i.e. Statutory Declaration, Deed Poll or legal Adoption Certificate).	All applicants where applicable.	
Medical report	All applicants	The report shall not be older than six months at the time of submission
Radiological report.	All applicants 12 years of age and older (excluding pregnant women).	The report shall not be older than six months at time of submission.
Police clearance certificate(s).	All applicants 18 years of age and older.	In respect of all countries of residence for one year or longer since the age of 18 years, including South Africa. Certificates may not be older than six months at the time of submission of this application.
Marriage certificate, or extract from marriage record / Proof of registration of customary marriage in terms of Recognition of Customary Marriages Act, 1998 (Act No. 120 of 1998), where applicable / Spousal affidavit. Documentary proof of cohabitation and extent to which the related financial responsibilities are shared by the parties.	All married applicants or parties to a spousal relationship.	

Divorce decree(s) or proof of legal separation and all relevant court orders regarding custody and maintenance of children and previous spouse(s).	All applicants who are divorced or legally separated.	Required irrespective of whether or not the person concerned has since re-married.
Written consent of both parents in the case of minor children where only one of the parents is applying.	Both parents.	
Death certificate of late spouse, where applicable.	All widowed persons.	

Indicate whether or not the document(s) mentioned hereunder have been submitted:

Section 26(a) of the Act

Proof of five years continuous work permit status.	Yes	No
Proof of registration with professional body, board or council in the Republic, if applicable.		
Offer of permanent employment.		

Section 26(b) of the Act

Proof that applicant has been spouse of citizen or permanent resident for five years.	Yes	No
Declaration of support for the application by the spouse who is a citizen or permanent resident.	Yes	No
Identity document of the spouse who is the citizen or permanent resident.	Yes	No
If the spouse is a permanent resident, a copy of his or her permanent residence permit must be submitted.		

Section 26(c) of the Act

Consent of both parents and guardians, together with an undertaking to provide financial support to the applicant.	Yes	No
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Section 26(d) of the Act

An undertaking by the South African citizen parent(s) to provide the required financial support to the applicant.	Yes	No
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Section 27(a) of the Act

An offer of permanent employment.	Yes	No
An original clipping, not older than four months at the time of application, from the national printed media— (a) reflecting the full particulars of the relevant newspaper or magazine, as well as the date on which the advertisement was published; (b) stipulating the minimum qualifications and experience required to fill the position; (c) clearly define the position offered and the responsibilities to be performed; (d) measure at least 60 millimetres by 60 millimetres; and (e) state the closing date for the application		
Proof that the application falls within the specific professional category or within the specific occupational class contemplated in section 19(1) of the Immigration Act.	Yes	No

Section 27(b) of the Act

Proof that the applicant falls within the critical skills category as published from time to time by the Minister by notice in the Gazette in the form of a certificate from the professional body, council or board recognised by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act or the relevant Department confirming the skills or qualifications of the applicant.	Yes	No
If required by law, a certificate of registration with the professional body, council or board recognised by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act	Yes	No
Proof of post qualification experience of at least five years.	Yes	No
Testimonials from previous employers.	Yes	No
A comprehensive curriculum vitae	Yes	No
A letter of motivation indicating that the critical skills possessed by the applicant will be to the benefit of the South African environment in which he/she intends to operate and which relates to the critical skill in question.		

Section 27(c) of the Act**In respect of an application by a foreigner who intends to establish a business or invest in a business that is not established in the Republic**

A certificate issued by a chartered accountant registered with the South African Institute of Chartered Accountants or a professional accountant registered with the South African Institute of Professional Accountants to the effect that— (a) at least an amount in cash as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the <i>Gazette</i> , is available; or (b) at least an amount in cash and capital as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the <i>Gazette</i> , is available to be invested in the Republic.	Yes	No
(a) A business plan outlining the feasibility of the business, both in the short and long term; and (b) an undertaking that at least 60% of the total staff compliment employed in the operations of the business are or shall be citizens or permanent residents employed permanently in various positions		
An undertaking to register with the South African Revenue Service	Yes	No
Proof of registration with the relevant professional body, board or council recognised by SAQA in terms of section 13(2)(i) of the National Qualifications Framework Act, where applicable.		

In respect of an application by a foreigner who has established a business or invested in an existing business in the Republic

A certificate issued by a chartered accountant registered with the South African Institute of Chartered Accountants or a professional accountant registered with the South African Institute of Professional Accountants to the effect that— (a) at least an amount in cash as determined from time to time by the Minister, by notice in the <i>Gazette</i> has been invested in the business; and (b) proof that at least 60% of the total staff compliment employed in the operations of the business are citizens or permanent residents employed permanently in various positions.	Yes	No
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Proof of registration with the— (a) South African Revenue Service; (b) Unemployment Insurance Fund; (c) Compensation Fund for Occupational Injuries and Diseases; (d) Companies and Intellectual Properties Commission (CIPC); and (e) The relevant professional body, board or council recognised by SAQA in terms of section 13(2)(i) of the National Qualifications Framework Act	Yes	No
Financial statement in respect of the preceding financial year	Yes	No
A partnership agreement, if applicable	Yes	No

Section 27(d) of the Act

Proof of five years continuous refugee status in the Republic.	Yes	No
Certification from the Standing Committee for Refugee Affairs that the applicant will remain a refugee indefinitely.	Yes	No
An affidavit regarding aliases used for refugee status application(s) by principal applicant or family members, if applicable.	Yes	No

Section 27(e) of the Act

Proof of a pension fund or an irrevocable retirement annuity or a net worth or a combination of assets realising the minimum amount per month as determined from time to time by the Minister by notice in the <i>Gazette</i>	Yes	No
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Section 27(f) of the Act

Proof of a net worth in the amount determined from time to time by the Minister by notice in the <i>Gazette</i>	Yes	No
Written undertaking to make payment in the amount determined from time to time by the Minister by notice in the <i>Gazette</i> to the Director-General upon approval of the application.	Yes	No

Section 27(g) of the Act

Proof of kinship in the first step between the applicant and the citizen or permanent resident	Yes	No
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