SOUTH AFRICAN HIGH COMMISSION
NIGERIA

VISA REQUIREMENTS CHECKLIST
(Indicate by ticking YES/NO in the space provided.)

VISITOR'S VISA	**YES**	**NO**
1. Application Form (BI84) fully completed in **black ink only**		
2. Two identical passport size (35mm width x45mm heigth) photographs on white background showing the complete face.		
3. A valid passport (validity of at least 30 days after the intended stay)		
4. Copy of passport data page as well as copies of existing visa and previously issued visas.		
5. Self-introduction letter with physical address and phone number.		
6. Introduction/Recommendation letter from an Employer, where applicable, signed with contact details, (full names of the Employer's, approved signatories, physical address, and phone numbers). Letter of introduction from Organization, Government offices and Parastatals, Corporate bodies must be physically signed, with either a stamp or seal of the office.		
7. Verifiable hotel reservation/bookings which must be done directly with the hotels and not through third parties, (e.g. booking .com; hotel .com, HRS, etc).		
8. Copy of international travelling certificate (yellow fever card) duly and fully completed by a health practitioner. **A fully completed card should bear the following information: i. full names of the applicant; ii. Passport number; iii. Date of birth; iv. Gender/sex; v. signature of the applicant; vi. Date on which vaccine was taken; vii. Health practitioner's signature and the name of the centre where the vaccine was taken/administered; viii. Manufacturer and batch number of the vaccine; ix. Official stamp of the vaccinating centre; x. The period of validity of the vaccine. Children who are 10 years and below should submit their Clinic/Health Immunisation Cards. Any NEW Yellow Fever Card issued should be in line with the International Health Regulations of 2005. THE ONLY YELLOW FEVER CARDS (INTERNATIONAL TRAVELLING CERTIFICATE) ACCEPTABLE WILL BE THOSE ISSUED BY PORT HEALTH.**		
9. Proof of financial status (six months recent bank statement) or financial support letter from employer with three months bank statement) in a case where the Employer is sponsoring the trip. In the event the applicant is travelling on a private capacity, the bank statement submitted should reflect the salary deposited into the applicant's bank statement. Sponsored trips should always have a letter with full details of the sponsor and contact details; as well as a copy of identity card/passport data page. Certain Corporate Entities are exempted from this requirement. Company bank statements must be accompanied by Bank reference letter. **(Original, Stamped & Signed by the bank authority)**		
10. Applicant travelling on an official business should, in addition to the above requirements, attach a letter of invitation/confirmation of training/conference, etc. from a South African Company with full details of the Company's Authorized representative; physical address and phone numbers (landline number compulsory). **All verifiable bookings (accommodation as well as flight) are required and should be submitted together with the application.**		
11. Birth Certificate must be certified by Notary public for Minors/Children travelling with parents. Where applicable, a consent letter/s with copy/ies of parent/s national identification card/passport data page of parent who is not applying with the Minor (s) should be attached to the application.		
12. Marriage or Death certificate (where applicable) must be certified by Notary public		
13. Non-Refundable Visa Fee of ₦10,400.00 excluding service fee		
14. Verifiable Flight Booking		

IN CASE WHERE AN APPLICANT IS VISITING A FRIEND OR FAMILY MEMBER THE FOLLOWING MUST BE INCLUDED. (over and above, where applicable, the above-mentioned requirements)	**YES**	**NO**
1. Letter of invitation from a person living in South Africa with physical address and phone number.		
2. Proof of his/her residence in South Africa in the form of a utility bill (Water and Electricity bills).		
3. Certified copies of the host/invitee's identity document, if he/she is a Foreign National in South Africa, copy of the passport and the Permit legalizing him/her to stay in the Republic MUST be attached.		
4. Three months Bank Statement (signed and Stamped by the Bank) of the host/invitee		

FOR APPLICANTS GOING TO RECEIVE MEDICAL TREATMENT OF LESS THAN 90 DAYS	**YES**	**NO**
1. Referral letter from a Nigerian Doctor specifying the nature of health problem and why referral is sought.		
2. A letter from the applicant's registered medical practitioners or medical institution within the Republic confirming: a. That space is available at the medical institution. b. The estimated costs of the treatment. c. Whether or not the disease or ailment is treatable or curable. d. The treatment schedule; and e. The period of intended treatment in the Republic		
3. The details of, and confirmation by, the person or institution responsible for the medical expenses and hospital fees. In case where the applicant's medical scheme or employer is not liable for expenses incurred, proof of financial means to cover medical costs shall be submitted.		

4. The particulars of the persons accompanying the applicant		
5. Proof of sufficient financial means or provision for the costs indirectly related to the treatment		
Note patients going for more than 90 days must apply for a long-term medical visa		