

General Requirements for Long Stay Visa

Note: Please be advised all documents should be printed in a4 paper

1. Passport, (valid for at least 30 days after the intended stay/departure date from South Africa; at least Two unused/blank visa pages) New and Old Passport.
2. Two recent (not older than 30 days/1 month) passport size, (35mm x 45mm of the picture) photographs
3. Fully completed visa application form 8 (DHA 1738) – must be completed in black ink and block letters.
4. Application form 8 must be signed by the applicant and signature should match the signature on the passport. [Click here](#)
5. Vaccination certificate, (yellow fever) if applicant will travel through or stay in yellow fever belt. For the latest Yellow Fever Policy please [click here](#)
6. Proof of financial – 3 months bank statement, certified by bank and not older than 7 days from the time of application. Incomplete applications will not be accepted.
7. One way airline ticket reservation. No fixed flight arrangements should be made until the visa has been attained.
8. Copies of passport bio-data pages
9. Original covering letter signed by the applicant stating the name, passport number of applicant(s) and duration of visit. Letter must have the physical address, as well as contact details of authorized signature's name, designation and signature (should clearly mention who will bear the expenses of the trip), outlining the purpose and duration of visit. Letter must be certified / notarized.
10. Police clearance certificate issued by the police or security authority of a country where the applicant resided for longer than 12 months in the last 5 years prior to submitting the current application , which certificate shall not be older than six months at the time of its submission.
11. Original Biometric Fingerprint form.
12. Medical and Radiological result and form.

Additional supporting documents in respect of a general work visa:

	Attached	
	Yes	No
A written undertaking by the employer accepting responsibility for the costs related to the deportation of the applicant and his or her dependent family members, should it become necessary.		
A written undertaking by the employer to ensure that the passport of his or her employee is valid at all times for the duration of his or her employment		
A certificate by the Department of Labour confirming that— (a) despite diligent search, the prospective employer has been unable to find a suitable citizen or permanent resident with qualifications or skills and experience equivalent to those of the applicant; (b) The applicant has qualifications or proven skills and experience in line with the job offer; (c) The salary and benefits of the applicant are not inferior to the average salary and benefits of citizens or employees occupying similar positions in the Republic; (d) A contract of employment stipulating the conditions of employment and signed by both the employer and the applicant in line with the labour standards in the Republic and is made conditional upon the general work visa being approved; (e) Proof of qualifications evaluated by SAQA and translated by a sworn translator into one of the official languages of the Republic; and (f) Full particulars of the employer, including, where applicable, proof of registration of the business with the Commission on Intellectual Property and Companies (CIPC).		
An undertaking by the employer to inform the Director-General should the applicant not comply with the provisions of the Act, or conditions of the visa.		
An undertaking by the employer to inform the Director-General upon the employee no longer being in the employ of such employer or when he or she is employed in a different capacity or role.		