



**CHECKLIST for SEC 16: Medical treatment visa**

	REQUIRED DOCUMENTS	YES	NO
1.	<p><b>Application Form</b></p> <ul style="list-style-type: none"> <li>Completed Visa application Form (<b>DHA-1738</b>) <b>Form 8</b> in <b>BLACK ink only</b>.</li> <li>All questions <b>MUST</b> be answered in English. Do <b>NOT</b> leave empty/blank information - questions that don't apply may be completed with '<b>n/a</b>' or "<b>not applicable</b>".</li> <li>Applicant's full contact details must be provided.</li> <li>'Proposed date and place of departure for the Republic' under Part 5 means the date and place of departure from UAE.</li> <li>Full details of the intended duration of stay in, and intended date of departure from the Republic of South Africa must be completed under Part 5.</li> <li>The question, 'Have you ever been refused entry into or deported from the Republic' under Part 7 must be completed with either 'yes' or 'no', and details must be provided if the answer is 'yes'.</li> </ul>		
2.	<p><b>Photo</b></p> <ul style="list-style-type: none"> <li>Must be a clear copy, high-resolution, white background and recent photo (not older than 6 months).</li> <li>Passport size: <b>4.5cm×3.5cm</b> in width. The photo must capture at least <b>80%</b> of the face.</li> <li>Photographs must be taken and printed professionally – photo shopped will be rejected.</li> </ul>		
3.	<p><b>NOC letter from sponsor/employer</b></p> <ul style="list-style-type: none"> <li>The letter from the UAE Company must be <b>original</b>. (E- signature will <b>NOT</b> be accepted)</li> <li>The letter must confirm the <b>travel dates (Start and End date), exact purpose of travel and financial undertaking</b>.</li> <li>It must be originally signed (with the signatory's name and designation) and stamped.</li> <li>The date on the letter must not be more than a month at the time of submission of application.</li> <li>It must have the company's full contact details (i.e. physical address and telephone/fax numbers, email/website).</li> <li>If the applicant is the owner or partner of the company, additional to the <b>NOC</b> a copy of the trade license is required.</li> </ul> <p>➤ Applicants under the sponsorship of a <b>husband/father/mother/wife/employer visa***</b></p> <ul style="list-style-type: none"> <li>Typed and originally signed Sponsorship letter (issued by the sponsor***, it must confirm the travel dates, exact purpose of travel, relationship, details of the applicant, and financial undertaking). Sponsor's residential address in the UAE and contacts details must be indicated in the letter.</li> <li>The financial undertaking from the sponsor is required, <b>ONLY IF</b>, the applicant itself could not provide his/her personal bank statement (e.g. minor, unemployed, student, housemaid, etc.). All bank statements must be originally stamped by the bank.</li> <li>Passport and UAE visa copy of the sponsor.</li> </ul> <p>➤ For applicants <b>MARRIED</b> to a <b>SOUTH AFRICAN</b>, the following additional documents are required:</p> <ul style="list-style-type: none"> <li>Copy of Marriage certificate</li> <li>Copy of South African ID or South African passport of the spouse</li> </ul>		

4.	<p><b>In the case of a <u>MINOR</u> (under the age of 18 years old)</b></p> <ul style="list-style-type: none"> <li>➤ <b>For MINORS travelling with both the parents, the following documents are required:-</b> <ul style="list-style-type: none"> <li>❖ Copy of the attested unabridged child’s birth certificate.</li> <li>❖ Copy of parent’s passport and UAE residency.</li> <li>❖ Original documents <b>MUST</b> be presented at the time of submission for verification purpose.</li> <li>❖ If a birth certificate is not written in English, it must be translated and certified as a correct translation by a sworn translator.</li> </ul> </li> <li>➤ <b>UNACCOMPANIED MINOR / TRAVELLING WITH ONE PARENT or BOTH PARENTS NOT TRAVELLING WITH THE MINOR</b> <ul style="list-style-type: none"> <li>• A completed and signed “<b>AFFIDAVIT FORM</b>” is required. Either both parents or the parent giving the consent for the child to travel must visit the South African Consulate to sign the affidavit in front of the Commissioner of Oath or Immigration Official. Please note that this service is done “<b>by appointment</b>” <b>ONLY</b> at the Consulate. You may send an email to book an appointment to: <a href="mailto:SreekandanN@dirco.gov.za">SreekandanN@dirco.gov.za</a> or call +971 4 3975222.</li> <li>• Certified true copy of the parent/s (parent giving consent) passport/s.</li> <li>• <b>In respect of dependent children</b> accompanying the applicant or joining the applicant in the Republic of South Africa, <b>proof of parental responsibilities and rights or written consent in the form of an affidavit from the other parent or legal guardian, as the case may be</b></li> <li>• A copy of a court order granting “<b>sole custody</b>” / parental responsibilities and rights or legal guardianship in respect of the child, if he or she is the parent or legal guardian of the child</li> <li>• Divorce decree, where applicable</li> <li>• Death certificate, in respect of late (deceased) parent, where applicable.</li> </ul> </li> </ul>		
5.	<p><b>A letter from the applicant's registered medical practitioner or medical institution within the Republic, confirming-</b></p> <p>(a) That space is available at the medical institution;  (b) The estimated costs of the treatment;  (c) Whether or not the disease or ailment is treatable or curable;  (d) The treatment schedule;  (e) The period of intended treatment in the Republic.</p>		
6.	<p><b>The details of, and confirmation by, the person or institution responsible for the medical expenses and hospital fees</b></p> <ul style="list-style-type: none"> <li>• In a case where the applicant’s medical scheme or employer is not liable for expenses incurred, proof of financial means to cover the medical costs shall be submitted.</li> <li>• An undertaking by the person who will be covering the medical expenses and hospital fees</li> </ul>		
7.	<p><b>FINANCIAL MEANS</b></p> <p><b>Provision for the costs indirectly related to the treatment or proof of sufficient financial means</b></p> <ul style="list-style-type: none"> <li>• Applicant’s recent three (3) months banks statement. <b>ONLY</b> bank statements issued by a bank “in the UAE” are acceptable. The bank statement must be originally stamped by the bank and must have an amount equivalent to a minimum of R3000 at the current exchange rate.</li> <li>• Original bank statements received by post <b>OR</b> printed copies from online internet banking must be originally stamped by the bank to be accepted.</li> </ul> <p>➤ <b>In the case of the applicant’s SPOUSE / MINOR’s parents providing sufficient financial means:-</b></p> <ul style="list-style-type: none"> <li>❖ A typed, signed and dated letter (in English) to undertake <b>FULL</b> financial responsibility of applicant.</li> <li>❖ Copy of spouse or parent’s passport(s) and valid UAE residence visa.</li> <li>❖ Spouse or Parent’s recent three (3) months banks statement. <b>ONLY</b> bank statements issued by a bank “in the UAE” are acceptable. The bank statement must be originally stamped by the bank and must have an amount equivalent to a minimum of R3000 at the current exchange rate.</li> </ul>		
8.	<p><b>Air Ticket</b></p> <ul style="list-style-type: none"> <li>• Proof of Air tickets (provisional or confirmed). One way ticket is accepted.</li> <li>• Proof of Domestic flight/s is also required, if the applicant is travelling from one city to another.</li> </ul>		

9.	<b>Medical Report</b> <ul style="list-style-type: none"> <li>The prescribed form <b>BI-811</b> must be completed, signed, stamped and dated by a registered medical practitioner with regard to the applicant's general state of health, detailing any medical condition he or she suffers from.</li> <li>Medical result must be submitted along with the prescribed form .</li> <li><b>Shall not be older than six months at the time of its submission.</b></li> </ul>		
10.	<b>Accompanying person</b> <ul style="list-style-type: none"> <li>Letter confirming the details of the person accompanying the applicant.</li> <li>Copy of the passport of the accompanying person.</li> <li>Proof of residence in South Africa for the accompanying person.</li> </ul>		
11.	<b>Yellow fever certificate</b> <ul style="list-style-type: none"> <li>A yellow fever certificate is required if the applicant has been in a yellow fever zone in the <b>past one year</b>, and if the applicant is transiting for <b>more than 12 hours</b> through a yellow fever endemic zone.</li> <li>Applicants who does not have a Yellow Fever vaccination certificate and had recent travels or traveled (as above) to yellow fever zones <b>MUST</b> administer the vaccine <b>at least 10 days</b> before traveling to South Africa.</li> <li>Applicants who are traveling straight/directly to South Africa from Dubai and has <b>NOT</b> been in a Yellow fever zone in the past one year are <b>NO longer</b> required to fulfill/submit a yellow fever certificate for visa purpose and when traveling to SA.</li> <li>Applicants who are citizens of the countries which fall under yellow fever zone <b>MUST</b> submit a copy of yellow fever certificate “<b>irrespective</b>” if they have travelled or not to the yellow fever zone areas in the past one year or so.</li> </ul>		
12.	<b>Passport / UAE Residence Visa /Previous South African Visa / Entry &amp; Exit Stamps in SA</b> <ul style="list-style-type: none"> <li>The <b>ORIGINAL and COPY of PASSPORT</b> with the UAE residence visa must be submitted at the time of application.</li> <li>Passport <b>MUST</b> be valid <b>at least a year (1)</b> or so at the time of application. Issuance of visa could <b>NOT</b> exceed passport expiration. Therefore, it is ideal that your passport is valid for the full duration you intend to stay in SA.</li> <li>Non-machine readable and manually extended passports are <b>NOT</b> acceptable.</li> <li>The passport must be valid for not less than <b>30 days</b> from the date of departure from South Africa.</li> <li>It is <b>COMPULSORY</b> to have at least <b>2 blank visa pages</b> (one to endorse/stamp the visa and the other one for entry/exit stamps.</li> <li>Damaged/torn out passports will strictly <b>NOT</b> be accepted.</li> </ul> <p><b><u>UAE residence visa</u></b></p> <ul style="list-style-type: none"> <li>Copies of valid UAE Residence visa and EID.</li> <li>The UAE Residence permit must be issued at <b>least 6 months and above</b> at the time of submission.</li> </ul> <p><b><u>South African Visa and Entry/Exit stamps</u></b></p> <ul style="list-style-type: none"> <li>Photocopies of previous South African Visa/s (if any) <b>MUST</b> be submitted.</li> <li>Copies of passport pages wherein there is an entry and exit stamp of South Africa.</li> </ul>		

### **IMPORTANT NOTES:**

- The application **MUST** be submitted at least **3 MONTHS** prior to the date of intended travel to South Africa.
- Processing time takes **8 to 12 WEEKS** to finalize the application.
- The Consulate reserves the right to request additional documents to substantiate the application.**
- Status / progress reports are not provided during the above-mentioned processing period.**
- NO URGENT visa request will be considered. NO “express service” for processing visa applications is available – complete applications are adjudicated on a “First-In-First-Out” basis.**
- As of 23 November 2015 “**ONLY**” machine readable passports will be accepted. Manually extended passports are no longer acceptable.
- Permit applications must be applied “**In-person**” by the applicant **ONLY** (except for minors under 18 years old and elders above 65 years old).
- VFS South Africa Visa Application Centre will only accept / process complete visa applications – it is the responsibility of the applicant to ensure that he or she submits a complete application.
- Applicant may submit or request to keep their passport with them until the application is finalized. And if so, you may then collect your passport the **following/next working day** at VFS after verification process at the Consulate is done.

Please **NOTE** that submitting **INCOMPLETE/INCORRECT** documents that are not meeting the requirements mentioned in the list above or that were advised to you at the counter by the submission officer would lead to **IMMEDIATE REJECTION** of the application by the Consulate.

**For collection of passports:**

Original receipt if being collected directly by the applicant	Between 15:00 to 17:00
Emirates ID card, Original receipt and authorization letter if being collected by a representative	

**Remarks:**

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I hereby declare that the above statement is true and I am willing to take the risk and accept whatever will be the result of my application after being advised by the VFS officer with regards to my documentation/s:

**Applicant's Signature:** \_\_\_\_\_

**VFS Officer Signature :** \_\_\_\_\_

**Date:** \_\_\_\_\_