

SEAMAN TRANSIT VISA CHECKLIST		YES	NO	NOTE
1	Application for Schengen Visa (No. 119031) attached with 1 photograph not older than six months with white background (3.5cm/4.5 cm). Please explain the purpose of your visit.			
2	Original and copy of passport or some other valid travel document. If passport has been extended please enclose a copy of this page & copy of the observation page (if any). *The Schengen states does not accept Indian handwritten passport or passport that contains a manual entry made after 01/04/2010 where the biographical data (name, place, date of birth and sex) were changed.			
3	Previous Passports available- irrespective of their condition (In case lost - a note is required)			
4	Employment contract/appointment letter (showing duration of employment).			
5	Copy of the seafarer's working contracts/appointment letter in order to board the ship.			
6	Seaman's book			
7	<p>Invitation from the shipping company/ maritime agency of the Member State where the seafarer will join the boat. The invitation must be signed and bear the stamp of the company/agency and include the following data:</p> <ul style="list-style-type: none"> • your name and family name, place and date of birth, passport number, seafarer's book number, date of issue, period of validity of passport and the seafarer's book • your position on the vessel (if there are several seafarers, their information can be included in a list, signed and stamped, and annexed to the invitation letter), name and flag of the boat, port and date of boarding and disembarking • Itinerary that you will follow to arrive in the Member State of destination/ transit (including date and entry point (airport) to the Schengen area). <p>-In the letter of invitation, the shipping company/maritime agency based in the Member State should indicate the name and address of the Indian agency it is collaborating with and will be responsible for submitting the visa applications. -The shipping company/maritime agency based in the Member State is also required to indicate that it will bear all responsibility for you upon your arrival in the Member State (including in the event of repatriation) and ensure you board the ship. -If the visa application is presented by a shipping company/ maritime agency of India, a covering letter of invitation by the agency/company including the list of seafarers applying</p>			
8	Flight reservation (if applicable)			
9	Overseas travel medical insurance valid for all Schengen-countries .The insurance has to cover the applicant for at least 30,000 Euros or equivalent, for all risks e.g. accident, illness, medical emergency evacuation etc. The policy has to clearly specify the period of validity and has to cover the entire duration of the trip including the date of arrival & departure.			
10	Copies of original Marriage Certificate and Birth Certificates of children – Proof of kinship.			
11	<p>Documentary evidence of the applicant's professional activity:</p> <p>Employees: pay slips for the last three months, employment contract and employers statement on approval of holidays <input type="checkbox"/></p> <p>Student: letter confirming enrolment in the college /university. <input type="checkbox"/></p> <p>Self-Employed: PAN registration and bank statements covering the last 3 months/Company Registration proof. <input type="checkbox"/></p>			
12	<p>Proof of financial means:</p> <ul style="list-style-type: none"> - Copy of bank statements covering the last 3 months and any other document that may provide information about the applicant's solvency. <input type="checkbox"/> - Income tax declaration for the last two assessment years. <input type="checkbox"/> - If Sponsored: Proof of Sponsorship. <input type="checkbox"/> 			
13	Is applicant's travel accompanied? If Yes, mention number and names of co-travelers.			

Note: Applicant might be asked for additional documents or might be called for an interview if required by The Embassy of Sweden, New Delhi.

- **The visa fee, according to the Schengen regulations, is non-refundable.**
- **Affidavit will not be considered as a document of evidence by the Embassy of Sweden.**

REMARKS

I acknowledge that if I submit my visa application with a proposed travel date that falls within 15 calendar days of the standard processing time, the Embassy may not be able to process my application in time. As a result, the application may be rejected or written off by the Embassy.

Applicant/Agent Name :

VFS Staff Name :

Date :

Signature:

Signature: