

STUDY, RESEARCH OR OTHER TYPES OF INTERNSHIP (MAXIMUM 90 DAYS) VISA CHECKLIST		YES	NO	NOTE
1	Application for Schengen Visa (No. 119031) attached with 1 photograph not older than six months with white background (3.5cm/4.5 cm). Please explain the purpose of your visit.			
2	Original and copy of passport or some other valid travel document. If passport has been extended please enclose a copy of this page & copy of the observation page (if any). *The Schengen states does not accept Indian handwritten passport or passport that contains a manual entry made after 01/04/2010 where the biographical data (name, place, date of birth and sex) were changed.			
3	Previous Passports available- irrespective of their condition (In case lost - a note is required)			
4	Certificate of admission or registration at an educational establishment for the purpose of attending academic or vocational courses, or cover letter from the inviting company.			
5	Student cards or certificates of the establishment at which you are enrolled.			
6	Flight reservation of a return ticket. If travelling to several Schengen States, Proof of intra- Schengen flight reservation, train itinerary or car rental.			
7	Proof of lodging such as hotel booking for the entire duration of the planned stay in the Schengen area.			
8	Overseas travel medical insurance valid for all Schengen-countries .The insurance has to cover the applicant for at least 30,000 Euros or equivalent, for all risks e.g. accident, illness, medical emergency evacuation etc. The policy has to clearly specify the period of validity and has to cover the entire duration of the trip including the date of arrival & departure.			
9	<b><u>Documentary evidence of the applicant's professional activity:</u></b> <b><u>Employees:</u></b> pay slips for the last three months, employment contract and employers statement on approval of holidays <input type="checkbox"/> <b><u>Student:</u></b> letter confirming enrolment in the college /university. <input type="checkbox"/> <b><u>Self-Employed:</u></b> PAN registration and bank statements covering the last 3 months/Company Registration proof. <input type="checkbox"/> <b><u>Pension:</u></b> Pension statement for the last three months or proof of regular income generated by ownership of property or business. <input type="checkbox"/>			
10	<b><u>Proof of financial means:</u></b> - Copy of bank statements covering the last 3 months and any other document that may provide information about the applicant's solvency. <input type="checkbox"/> - Income tax declaration for the last two assessment years. <input type="checkbox"/> - If Sponsored: Proof of Sponsorship. <input type="checkbox"/>			
11	The consent of the parental authority or legal guardian should be required only if the minor travels alone or only with one parent.			
12	Is applicant's travel accompanied? If Yes, mention number and names of co-travelers.			

**Note:** Applicant might be asked for additional documents or might be called for an interview if required by The Embassy of Sweden, New Delhi.

- **The visa fee, according to the Schengen regulations, is non-refundable.**
- **Affidavit will not be considered as a document of evidence by the Embassy of Sweden.**

<b>REMARKS</b>

**I acknowledge that if I submit my visa application with a proposed travel date that falls within 15 calendar days of the standard processing time, the Embassy may not be able to process my application in time. As a result, the application may be rejected or written off by the Embassy.**

Applicant/Agent Name : .....

Signature: .....

VFS Staff Name : .....

Signature: .....

Date : .....