



General information and requirements for all applicants

These requirements are valid for legal residents (PR card, work or study permit) of

- **BC, AB, SK, YT & NT** whose main destination is **Switzerland, Austria, Finland, Germany, Liechtenstein, Slovenia or Spain.**

The visa application has to be submitted at the local (VFS) Visa Facilitation Centre in Vancouver.

- **QC, MB, NB, NL, NS, ON, PE & NU** whose main destination is **Switzerland, Finland or Liechtenstein.**

The visa application has to be submitted at the local (VFS) Visa Facilitation Centre in Montreal.

- **The Bahamas** whose main destination is **Switzerland.**

The visa application has to be submitted to the Consulate of Switzerland in Nassau nassau@honrep.ch who will then forward it to the Consulate General of Switzerland in Montreal for processing.

Diplomatic / service passport

- Holders of diplomatic and/or service passports **stationed in Ottawa** and whose main destination is Switzerland or Finland, or **stationed in the Bahamas** and whose main destination is Switzerland please contact the Embassy of Switzerland in Ottawa ottawa@eda.admin.ch to receive further information.

Applicants who are not **legal residents** of Canada must apply in their country of residence.

You may apply up to **six** months before your planned entry into the Schengen area.

Applicants must appear in person for a personal interview and for registering their fingerprints.

Exceptions:

- Children under the age of 12.
- If your fingerprints were registered within the last 59 months for another Schengen visa application. These applicants apply for their visa by postal mail (if it is not possible to copy your fingerprints, you will, nevertheless, be contacted to appear in person. Please note: if it is not possible to copy your fingerprints, you will, nevertheless, have to appear in person.

Visa fee:

- Please refer the VFS's website for the current fee and methods of payment.
- **Children and spouses of Swiss and EU/EFTA nationals** are exempt from visa fees only if they include a copy of the Swiss or EU passport of parent or spouse and proof of family relation (marriage/birth certificate).

Processing time:

The visa process may take up to 15 business days

Authorized short-term stays (C and D Visa)

If the authorized stay is for less than 90 days within 6 months (also applies to work authorizations for 120 days within 12 months), the entry visa is issued in the form of a Schengen C visa. You must submit your application at the Swiss representation responsible for your province, unless your fingerprints were collected within the last 59 month for a previous visa.

Authorized long-term stays

If the authorized stay is for more than 90 days, please submit your application by mail to the Swiss representation responsible for your place of residence.