



Checklist for National Visa D for Switzerland: Family reunion

Please submit the documents in the exact order given below, please do not staple any document.	<input checked="" type="checkbox"/>
<p>Visa application form:</p> <ul style="list-style-type: none"> ➤ Completed and signed by the applicant (3 copies, signature in handwriting) ➤ The visa application form is free of charge and can be downloaded from the website: https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html <p>Important information for minors (under the age of 18) Both parents must sign the visa application form and the following additional documents are required:</p> <ol style="list-style-type: none"> a) The birth certificate of the minor (containing both parents names). If the document is not in German, English, French or Italian, a translation by an official translator in one of those languages is needed. b) Copies of passports from both parents c) Consent letter of parents who do not travel with minor, certified by a Canadian authority. d) The relevant court documents, if only one parent has guardianship. e) Death certificate, if one of the parents passed away. 	<input type="checkbox"/>
<p>Two legible photocopies of your passport (photo, data and signature pages only)</p> <ul style="list-style-type: none"> ➤ Your passport must be valid at least three months beyond the intended stay, issued within the previous ten years. The passport must have at least two blank visa pages. 	<input type="checkbox"/>
<p>Two loose passport size pictures according to requirements</p>	<input type="checkbox"/>
<p>Proof of residency: If you are not a Canadian citizen, two photocopies of your proof of residency in Canada (PR card, both sides copied on one sheet OR Canadian work or study permit and visa in your passport)</p>	<input type="checkbox"/>
<p>Visa Fee</p> <ul style="list-style-type: none"> ➤ Information listed on the website. <p>Children and spouses of SWISS and EU/EFTA nationals are exempt from visa fees only if they include a copy of the Swiss or EU passport of parent or spouse and proof of family relation (marriage/birth certificate)</p>	<input type="checkbox"/>
<p>Supporting documents <u>Please note, each and every supporting document must be provided in duplicate</u></p> <ul style="list-style-type: none"> ➤ Copy of a valid passport (and, if applicable, copy of the valid Swiss residence permit) of spouse/partner/parent. ➤ Spouse: Copy of marriage certificate or registered partnership ➤ Children: Copy of birth certificate mentioning names of both parents ➤ Spouse and children of Swiss nationals: The marriage/partnership/birth must be registered with the competent civil status authorities in Switzerland. Please contact the Consulate for information. ➤ If you are in a common law relationship, please outline your relationship (for how long you have known your partner and have been living with him/her at the same address). Please list your common children 	<input type="checkbox"/>

Please note:



- National visas are reviewed by immigration officials (cantonal migration office) in Switzerland. This means that all mentioned supporting documents are **strongly suggested**. Missing documents may delay the visa process.
- If you cannot provide a document, mention the reason for it (**explanation in duplicate**)
- The cantonal immigration office in Switzerland may contact you if further documentation is needed.
- The Consulate may request a personal interview or additional documents at any time during the visa process
- Once you submitted the application, the Consulate does not have access to your file and, hence, does not know the status of your application
- Once your visa has been approved, you will be informed by the immigration office and a file number will be given to you (in German: ZEMIS, in French: SYMIC, in Italian: SIMIC). Please contact the competent Consulate for further instructions when you have received the file number or a confirmation that your visa has been approved.