



SCHENGEN C VISA (for a stay of less than 90 days) that is already authorized by a Swiss Cantonal Migration Office

Processing your visa application

- Book an appointment online by visiting the following website <https://visa.vfsglobal.com/nga/en/che>
- Processing a Schengen visa application takes at least 15 days once the application reaches the Embassy (no fast tracking available).
- Applicants must appear in person at the VFS Switzerland Visa Application on the appointment date and 15 minutes before their appointment time.
- All documents need to be submitted on paper A4.
- Application form needs to be signed by parents or legal guardian (if parents not available) for minors.

Fees

Payment can be made by POS or Bank transfer or QR Code payment (NGN) during the appointment. Please check the exact visa fee on VFS website <https://visa.vfsglobal.com/nga/en/che> before the appointment.

In case of a refusal or a withdrawal of the application, the Visa Fee, VFS Service Fee and any VAS fees (if any) will not be refunded.

Documents to submit (additional documents might be requested)

<input type="checkbox"/>	One Schengen application form	duly filled-in (application forms are free of charge).
<input type="checkbox"/>	Passport	valid at least three months after leaving the Schengen area and with at least two blank visa pages; please additionally submit all previous passports, either valid or cancelled.
<input type="checkbox"/>	One photocopy of identification page of passport	
<input type="checkbox"/>	Two passport photographs	in color, 35x45 mm, white background, not older than 3 months, good quality. Head coverings are not permitted except for religious reasons.
<input type="checkbox"/>	Copy of the authorization letter from the Cantonal Migration Office	

I have been advised to provide the above-mentioned documents but I intend to submit my application without the documents which are crossed in the check-list. I understand that failure to provide these documents may result in the refusal of my application

Applicant Name:

VFS Officer Name:

Applicant Signature:

VFS Officer Signature: