

## ANNEX I

### **List of supporting documents to be submitted by visa applicants in Afghanistan**

#### I General requirements for all applicants:

1. original *tazkera* (Afghan identity card) and translation in official language of the Member State of destination or in English
2. evidence of family background (marriage certificate and *tazkeras* of spouse and children)
3. proof of sufficient financial means to cover the costs of the stay (bank statements for the previous six months, saving books)
4. proof of income and socio-professional standing (e.g. letter from the employer stating professional position, monthly salary and holiday granted, documents confirming real estate ownership, company registration, retirement benefits)

#### II Official mission:

Holders of a diplomatic or service passport travelling for the purpose of an official mission: note verbale from the relevant ministry or administration

#### III Documents to be submitted depending on travel purpose:

1. Tourism: flight reservation, hotel reservation
2. Visiting family/friends:
  - a) proof of accommodation in Member State(s) of destination, such as official housing certificate (see the website of the Member State of destination);
  - b) information on the private affairs of those visited, such as identity card, certificate of employment, certificate of house ownership.
3. Professional/business trip:
  - a) letter of invitation (original) proving the purpose of the stay and previous business relations;
  - b) official document issued by administration about existence of the inviting company; and
  - c) balance-sheets for the previous three years, and statements of revenues and expenditures).