



Schengen Business Visa C for Switzerland: **BUSINESS FAST TRACK program (BFT program)**

The Schengen visa application form is free of charge and can be downloaded here:

<https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html>

Appointments can be made at VFS Global via: <https://visa.vfsglobal.com/tha/en/che/>

Please prepare the documents in the following order, please do not staple sheets together.	<input type="checkbox"/>
STCC Members: Copy of the corporate membership certificate	<input type="checkbox"/>
Schengen visa application form: <ul style="list-style-type: none"> Duly filled in (in English, German, French or Italian) with blue or black biros. Dated & Signed by visa applicant 	<input type="checkbox"/>
Valid passport: <ul style="list-style-type: none"> Issued within the last ten (10) years At least two (2) blank pages Validity three (3) months beyond the date of planned departure from the Schengen area Copy of passport (biodata page) and copies of previous visas and their entry and exit stamps 	<input type="checkbox"/>
Two (2) recent, identical passport photos: 3,5 cm x 4 cm, in color, neutral light background	<input type="checkbox"/>
Original and copy: Travel and Health insurance: <ul style="list-style-type: none"> Stamped and signed Minimum cover of EUR 30,000.- Valid for all Schengen countries and for the total duration of the intended stay. The insurance must cover any repatriation in the event of illness, emergency medical assistance and/or emergency admission to hospital 	<input type="checkbox"/>
BFT program members: Company letter, signed by <u>one</u> of the companies' designated signatories of the BFT program, containing: <ul style="list-style-type: none"> Personal data of employed person with position and since when working with the company purpose of travel <p>If immediate family members (Wife, children) accompany the traveler on his Swiss Business trip and they are included in the member letter, they can apply for their Schengen Tourist Visa C at the same time and with the same documents.</p>	<input type="checkbox"/>
If applicable: Name change document	<input type="checkbox"/>
If application is submitted by a third person: informal authorization letter and ID document of third person	<input type="checkbox"/>
Documents in Thai language have to be translated into English (or German/French/Italian)	<input type="checkbox"/>
Visa fee: EURO 80 payable in THB	<input type="checkbox"/>
VFS Fee (Standard) THB 800*. Please note with a walk-in an additional fee of THB 2'200 is due <small>*VFS processing fee is subject to change in exchange rate</small>	<input type="checkbox"/>

The Visa Section of the Regional Consular Center in Bangkok reserves the right to request further documents and/or to invite the applicant to a personal interview.

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