



Schengen Visa

Official visit for: diplomatic/official passport holders; members of official delegations; applicants with an invitation from an international organization

Please note: only foreign residents and foreign students in the United States who have a valid permanent resident card or U.S. visa (e.g. categories F1 (I-20), H1B (I-797), G1, J1, I-512, etc.) may apply for a visa. If you have a B1/B2 visa, you must apply in your country of residence.

Note for children (dependents) and spouses of Swiss and EU/EFTA nationals: points 7, 9, 10 and 11 do not apply. Instead, please include the following documents: Notarized copy of valid Swiss or EU passport of spouse/partner/parent and proof of family relation (marriage/birth certificate or partnership contract). Visa will be free of charge.

Please note that this is not an exhaustive list. If necessary, you may be requested to bring additional documents.

Requested documents		Yes
1	Schengen visa application form, original Duly filled out, dated, and signed by the applicant. Click here to submit your application and make an appointment: "Book an appointment" / "Book now" For minors (under 18 years of age), both parents will need to sign and enclose copies of their passports. If one parent has sole custody, custody agreements/orders have to be submitted.	☐
2	Passport photo 1 passport-sized picture (3.5 x 4 cm or U.S. standard-sized passport photo): Color photo on a white background Taken from the front; without obstruction Recent (less than 6 months old) Please find the exact requirements here . Digital files and photocopies will not be accepted.	☐
3	Original passport Valid at least 3 months after departure from the Schengen area Issued within the last 10 years With at least 2 blank visa pages	☐
4	Copy of valid passport 1 photocopy of the passport (personal data page)	☐
5	Proof of residency in the United States Notarized copy of Green Card Copy of H1B / H4 / L1 visa + 1 notarized copy of I-797 / I-129S Copy of F1 visa + 1 notarized copy of the I-20 with valid travel endorsement signature not older than 1 year Copy of J1 visa + 1 notarized copy of DS-2019 with valid travel endorsement Copy of A or G visa Other proof: _____	☐
6	Copy of any previous Schengen visas (with copy of entry and exit stamps) issued within the past 5 years	☒

7	Copy of confirmed flight reservations in applicant's name If the applicant is traveling to several Schengen countries, proof of intra-Schengen flights, train, or car rental bookings, including a travel itinerary specifying travel within the Schengen area.	☐ ☐
8	Original note verbale from your mission/embassy/consulate and/or the inviting organization in Switzerland	☐
9	Visa for the country you are visiting after leaving the Schengen area If requested, a valid visa in your travel document for the country you are visiting after leaving the Schengen area	☐
10	Letter from your insurance company (for ordinary passport holders only) company confirming international coverage of at least € 30,000 (appr. \$ 40,000) including: Emergency medical expenses Emergency hospital treatment Repatriation for medical purposes Repatriation of mortal remains If you do not have insurance or your insurance company cannot provide such a specific letter, you must purchase insurance for the entire duration of your trip and provide proof of purchase.	☐
11	Visa fee (non-refundable) The visa fee is subject to change: please check the website for the current fee . For diplomatic and official passport holders: free of charge For ordinary passport holders (if sponsor is an international organization with headquarters agreement in Switzerland): free of charge	☐ Adult ☐ Child (6-12)

Important general information:

- The visa application must be submitted no more than 6 months prior to departure and no later than 15 calendar days before the intended start of the trip.
- An application without the complete documents as listed above may result in the refusal of the visa application.
- During the visa processing period, the return of the passport is not possible.
- The corresponding Swiss representation cannot be held responsible for any inconvenience caused by delays or refusal of the visa.