

Royal Thai Consulate-General, Kolkata

No.	✓	Checklist: NON IMMIGRANT VISA – B (Employment)
1.	<input type="checkbox"/>	Passport
2.	<input type="checkbox"/>	Filled and signed application form
3.	<input type="checkbox"/>	2 recent photographs
4.	<input type="checkbox"/>	Confirmed inbound ticket to Thailand
5.	<input type="checkbox"/>	Letters of recommendation from previous employers
6.	<input type="checkbox"/>	<p>From company in Thailand:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Approval letter for employment: <ul style="list-style-type: none"> a) Original WP. 3 from Ministry of Labor b) Original letter from Board of Investment (BOI) <input type="checkbox"/> Invitation letter <input type="checkbox"/> Copy of I.D. card or passport of the signatory <input type="checkbox"/> Copy of employment contract <input type="checkbox"/> Copy of certificate of business registration and business license <input type="checkbox"/> Copy of statement of Income Tax <input type="checkbox"/> Copy of statement of Business Tax <input type="checkbox"/> Copy of Value added Tax registration <input type="checkbox"/> Copy of Financial balance sheet from past year <input type="checkbox"/> Company profile <input type="checkbox"/> Company Map and picture
7.	<input type="checkbox"/>	<p>If previously worked in Thailand:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Copy of previous work permit <input type="checkbox"/> Copy of statement of personal income tax
8.	<input type="checkbox"/>	If not Indian national: Proof of residence in India

Notes:

- All documents must be in English or Thai, arranged in order given above.
- Additional documents and/or interview may be requested.
- Application fee is non-refundable.
- Applicants traveling from some particular countries (see list) have to submit International Health certificate of Yellow Fever Vaccination.

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Name of the Applicant: _____ Receiver's Name: _____
Passport No: _____ Date: _____